

Who we are:

Transportation is so basic that many of us overlook its overwhelming importance in our daily lives. Practically everything used in our homes, offices, or schools across Tennessee – from furniture to food items to clothing – requires a large and complex transportation network. The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports. The Department of Transportation has approximately 3,500 employees with four statewide region facilities in Knoxville, Chattanooga, Nashville, and Jackson.



TDOT Intern
Region 3 – Utilities
Location: Nashville, TN
Compensation: \$22.00/hourly

Overview

The Tennessee Department of Transportation is currently hiring a student intern for the Utilities section of the Region 3 office located in Nashville, TN. The intern will assist with various phases of the utility coordination process for a typical TDOT project. Responsibilities include completing utility estimates, tracking utility responses in internal databases, preparing contact lists for resurfacing projects, assembling preconstruction packages, approving utility submittals, and completing utility sheets. The intern will also attend field reviews and utility coordination meetings with the supervisor and other members of the Utilities Division, learning how to prepare for meetings and follow up afterward. This role provides exposure to both administrative tasks and field operations, offering a comprehensive understanding of utility coordination within TDOT projects.

Responsibilities

- Review project rules and regulations, learn to read roadway plans (with emphasis on utilities), and assist with plans review and construction submittal preparation.
- Organize files on the server in compliance with Records Disposition Authorization (RDA) and become familiar with project databases and tracking sheets.
- Participate in project team meetings and help facilitate the utilities portion of resurfacing and bridge repair projects.
- Conduct multiple site visits for project estimates and coordination and assist with field data collection as needed.
- Perform miscellaneous Utilities Office tasks to support overall project delivery.

Minimum Qualifications

- Civil engineering major required
- Junior, or Senior Class Status required as of May 2026 OR recent Graduate as of Spring 2025.
- Legally authorized to work in the U.S.

To be considered for this position, please visit the [TDOT Summer Internship Program](#) website and submit an application..

Please attach a two (2) page maximum résumé and a transcript to your application.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.